



California Outcomes Monitoring Program (OMP)

Implementation Workgroup Charter

Workgroup Purpose

- The Implementation Workgroup will provide ADP Executive Staff and the California Outcomes Measurement System (CalOMS) project team with advice, expertise, guidance, and recommendations regarding the successful development and implementation of CalOMS.

Workgroup Responsibilities/Scope

- The Workgroup will facilitate communication with the counties and providers.
- The Workgroup will provide input on CalOMS data collection and reporting requirements.
- The Workgroup will identify and provide input on CalOMS policy and procedure issues.
- The Workgroup will recommend implementation strategies.
- The Workgroup will provide advice and feedback from counties and providers.
- The Workgroup will monitor project activities to ensure cultural sensitivity.
- The Workgroup will monitor project activities to assure sensitivity to diverse treatment and prevention services continuum.
- The Workgroup will identify appropriate candidates to participate in Special Purpose Workgroups.
- The Workgroup will serve at the request of the CalOMS Executive Sponsors and Project Director.
- It is anticipated that the Workgroup will be called upon throughout the life of the project.

Workgroup Membership

- Membership will include diverse subject matter experts willing to serve as non-salaried advisors to ADP.
- Membership may include alcohol and other drug (AOD) field professionals, community representatives, technological advisors, and subject matter experts from fields impacted or related to AOD prevention and treatment initiatives.
- Participation is voluntary.
- Members are asked to consistently attend and actively participate in Workgroup meetings.
- When participation is no longer possible, members are asked to advise the CalOMS Project Director, in writing.

Meeting Schedule

- Meetings may be held in person or via teleconference and/or web-based conferencing services.
- Travel related expenses are not eligible for reimbursement by ADP.
- Specific Meeting dates and times will be determined by the Workgroup .

This Charter is adopted by the full workgroup membership during the February 25, 2004 meeting.